

**ASOR Executive Committee Fall Meeting  
November 19, 2022 (2:00-5:00 PM)  
Boston Park Plaza Hotel, Hancock Room**

Present: Richard Coffman (Chair of the Board); Andy Vaughn (Executive Director); Sharon Herbert (President); Chuck Jones (Vice President); Emily Miller Bonney (Treasurer); Ann-Marie Knoblauch (Secretary); Susan Ackerman (Past President); Jane DeRose Evans; Eric Meyers; Joe Seger, Lynn Swartz Dodd.

Guests: Sheldon Fox, Marta Ostovich.

**Preliminary Matters**

1. Call to Order and Approval of agenda and spring minutes (Richard Coffman)  
The meeting was called to order at 2:05 PM.

**BE IT RESOLVED:** The agenda is approved by unanimous consent with two additional items:

- Under item 4: add Lynn Welton to be reappointed to chair the Honor and Awards Committee for a second three-year term
- Under item 11: vote to extend the appointment of Piotr Michalowski as editor of JCS to a term ending June 30, 2024.

**BE IT RESOLVED:** The minutes of the Executive Committee meeting from the May 7, 2022 are approved by unanimous consent with two minor typos.

- 2.

Sarah Costello was elected.

Jane noted that she has served on the Trustee Nominations Committee for more than six years and announced that it is time for her to step down.

### 3. Future Board-Elected Trustees (Sharon Herbert)

Eric moved, Emily seconded.

**BE IT RESOLVED:** The Executive Committee recommends to the Board that Alex Brooks be appointed to the Board of Trustees for an initial three-year term (January 1, 2023 to December 31, 2025)

Unanimously approved.

Eric moved, Emily seconded.

**BE IT RESOLVED:** The Executive Committee recommends to the Board that Lisa Ackerman be appointed to the Board of Trustees for an additional three-year term (January 1, 2023 to December 31, 2025)

Unanimously approved.

Eric moved, Emily seconded.

**BE IT RESOLVED:** The Executive Committee recommends to the Board that Alex MacAllister be appointed to the Board of Trustees for an additional three-year term (January 1, 2023 to December 31, 2025)

Unanimously approved.

Eric moved, Emily seconded.

**BE IT RESOLVED:** The Executive Committee recommends to the Board that Timothy Potts be appointed to the Board of Trustees for an additional three-year term (January 1, 2023 to December 31, 2025)

Unanimously approved.

The EC thanks outgoing Trustees Paul Flesher and Debra Foran for their service.

### 4. Committee Chair Appointments (Sharon Herbert)

Biographical sketches for new Trustee and Committee Chair candidates are at <http://www.asor.org/hidden/board-info/2020/12-handouts>

Joe moved.

**BE IT RESOLVED:** that the Executive Committee accepted the recommendation of the Chairs Coordinating Council and recommends that the Board appoint Kate Larson to an initial term as co-chair of the DEI Committee (January 1, 2023 to December 31, 2025).

**BE IT RESOLVED:** that the Executive Committee accepted the recommendation of the Chairs Coordinating Council and recommends that the Board appoint Kiersten Neumann to an initial three-year term as co-chair of the Program Committee (January 1, 2023 to December 31, 2025).  
Unanimously approved.

Joe moved.

**BE IT RESOLVED:** that the Executive Committee accepted the recommendation of the Chairs Coordinating Council and recommends that the Board appoint Allison Thomason to a second term co-chair of the Program Committee (January 1, 2023 to December 31, 2025).  
Unanimously approved.

Joe moved.

**BE IT RESOLVED:** that the Executive Committee accepted the recommendation of the Chairs Coordinating Council and recommends that the Board appoint Lynn Welton to a second term co-chair of the Honors and Awards Committee (January 1, 2023 to December 31, 2025).  
Unanimously approved.

The EC thanks outgoing Program Committee chair Helen Dixon.

**5. Progress Report on ASOR Archives and Artifacts at HMANE (Sharon Herbert/Susan Ackerman)**

Sharon noted that the ASOR archives are packed, including the Glueck materials that have been at Harvard since the 1960s and the materials from the ASOR office in Boston that were transferred to Harvard in 2018. The Glueck materials include a history of his activities as the director of the Albright over several terms and will be kept with the rest of the ASOR archives.

The archives are on their way to the American Heritage Center in Wyoming.

Additionally, there were artifactual materials that belong to ASOR but have long been housed at Harvard. The objects have now transferred to HMANE at Harvard

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The Annual Meeting came close to breaking even, and memberships continue to increase with a goal of increasing membership by 5% each year.

The Webinars have not been as successful as hoped, as participation has dropped: probably because potential participants are no longer stuck at home and because everyone is suffering from Zoom fatigue.

There has been a change in the investment strategy. CUQTØu'lgth-managed funds have consistently outperformed those managed by Scott and Stringfellow. In August the Treasurer and the ED (with approval from the Board Chair and President) and agreed to take CUQTØu money out of Scott & Stringfellow. Taking money out means we no longer have a line of credit. This is considered a small downside.

After an RFP for the audit, the decision was made to stick with Romeo and Wiggins. Sheldon was thanked for getting the paperwork together. The 990 is expected in early December.

Jane thanks Emily for the clear report and asked about the PPP loans and the MacAllister gift. Emily explained that both are completed, but donors continue to give significant gifts, and we use those gifts to serve our mission. Andy noted that we put the MacAllister gift into the endowment in 12 increments, with the gift completely invested by January 2022. This incremental strategy was adopted because of concerns about the market, but, unfortunately, the market unexpectedly went up during the investment period. Then, once the funds were fully invested, the market started going down! The money transferred from Scott & Stringfellow has gone up about \$100,000 since the transfer.

Richard asked if we looked into the payroll tax refund program? Andy replied that y g"j cf."dw'kø"vpergct"y j gvj gt"y g"qualify.

Emily noted that the finance materials were presented differently for this meeting. The budget-to-actual was in a single document, plus access to all of the data within the spreadsheet (Quickbook entries). Susan noted the format was helpful, cpf "uwi i guvgf "vj cv'kø"c"i qqf "kf gc"vq"o cnf "v 2 Ó â

8. Finance Committee Action Items (Emily Miller Bonney)

Chuck moved.

**BE IT RESOLVED:** that the ASOR Executive Committee recommends the Board of Trustees receive and accept the Fiscal Year 2022 Audited Financial Statements that have been reviewed and discussed by the Finance Committee and Executive Committee.  
Unanimously approved.

9. Development Committee (Lynn Dodd)



Susan inquired as to whether BASOR had a policy for dealing with contested areas.  
Chuck replied that it is not quite a policy.

There was discussion of the Climate Impact Report. Pages 6 & 7 provide a good summary of the report.

Correlation to those who donate?

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Fieldwork model: hire in-country label and pay them a fair wage instead of flying field school students around.

Break-down of survey responses by age.

Board already voted to meet with SBL when possible.

Small vs. big changes.

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Respectfully submitted,  
Ann-Marie Knoblauch