

**ASOR Board of Trustees Meeting
Goodwin Boardroom, Meade Hall
Virginia Theological Seminary
3737 Seminary Rd.
Alexandria, VA
April 6, 2019
9:00am-1:00pm EDT**

In Attendance: Richard Coffman (Chair), Sharon Herbert (Vice President), Ann-Marie Knoblauch (Secretary), Heather McKee (Treasurer), Andy Vaughn (Executive Director), Sheila Bishop, Emily Bonney, Teddy Burgh, J.P. Dessel (arrived late), Lynn Dodd, Peggy Duly, Jane DeRose Evans, Debra Foran (arrived late), Joseph A. Greene, Tim Harrison, Randy Helm, Susan Laden,

consent.

4. Approval of the Minutes from the November Board Meeting
(November 18, 2018)

BE IT RESOLVED: The minutes from the November Board Meeting (November 18, 2018) are approved by unanimous consent.

Approval of the Minutes from the January Board Conference Call
(January 7, 2019)

BE IT RESOLVED: The minutes from the January Board Conference Call (January 7, 2019) are approved by unanimous consent.

Business Items (9:15-10:45am)

5. Officers Nominations Committee (Joe Greene, for Hanan Charaf)

The Officers Nominations Committee brought forth two candidates:

6a. Richard Coffman, for a second three-year term as Board Chair (January 1, 2020-December 31, 2022): biographical sketch posted at <http://www.asor.org/hidden/board-info>.

Joe Seger moved to appoint Richard Coffman for a second three-year term as Board Chair. Lynn Dodd seconded.

Discussion was enthusiastic, referring specifically to Richard's sense of humor and his enthusiasm.

BE IT RESOLVED: The Board appoints Richard Coffman for a second three- year term as Chair of the Board.

6b. Sharon Herbert, for an initial three-year term as ASOR President (January 1, 2020-December 31, 2022): cv posted at <http://www.asor.org/hidden/board-info>.

Joe Seger moved to appoint Sharon Herbert for a second three-year term as Board Chair. Lynn Dodd seconded.

Discussion was equally enthusiastic. Sharon will be part of a long line of excellent people in this position, and she brings an excellent skill set to the job.

BE IT RESOLVED: The Board appoints Sharon Herbert for an initial three- year term as President.

Joe Greene noted the committee is in the process of interviewing candidates for a third position, that of Vice President. Once the process is completed the committee will submit a report and recommend an action at November's meeting.

6. Board Trustee Appointments (Richard Coffman for Susan Ackerman)

Richard brought forth one candidate for a Board Trustee appointment

7a. Ann Sahlman, for an initial three-year term, retroactive (January 1, 2019- December 31, 2021): biographical sketch posted at <http://www.asor.org/hidden/board-info>. Eric Meyers moved and Eric Welch seconded:

BE IT RESOLVED: The Board appoints Ann Sahlman for an initial three-year term, retroactive (January

•Eric Kansa, for a one-year term (to fill out the remaining year of Bill Caraher's term), retroactive (January 1, 2019-December 31, 2020): <https://opencontext.org/about/people> and <https://dlab.berkeley.edu/people/eric-kansa>.

•Jake Lauinger, for an initial three-year term, retroactive (January 1, 2019-December 31, 2021): <https://neareast.jhu.edu/directory/jacob-lauinger/> and <https://johnshopkins.academia.edu/JacobLauinger>.

•Sam Wolff, for an initial three-year term, retroactive (January 1, 2019-December 31, 2021): <https://independent.academia.edu/SamWolff>

ASOR building at Commerce Street.

Heather directed Board members to the submitted Treasurer's Report
The Finance Committee recommends that the board accept the FY

Andy introduced Dr. Knowles, thanking her for graciously hosting the ASOR staff for the past 8-9 months

Dr. Knowles warmly welcomed the Board to VTS, expressing how wonderful it has been to share a space with ASOR staff.

10c. Thomas and Marilyn Schaub Legacy Gift

\$29,000 in an IRA account has been left to ASOR.

The Finance Committee and the Executive Committee recommend that the Board accept the Schaub legacy gift and place the funds in the Permanently Restricted Endowment for Operations Account.

Carol Meyers moved:

BE IT RESOLVED: The Board accepts the recommendation of the Finance Committee as endorsed by the Executive Committee to accept the Schaub legacy gift and to place the funds in the Permanently Restricted Endowment for Operations Account.

10d. Creation of permanently restricted funds for the Joe D. Seger and the Stevan B. Dana Excavation Fellowships

The Joe D. Seger fund has existed for some time, but was never formally established as a restricted fund.

These resolutions establish endowments for excavation support.

Eric Meyers moved:

BE IT RESOLVED: The Board accepts the recommendation from Finance Committee to formally approve (retroactively; the ASOR Investment and Spending Policy was already emended by the Board in April 2016 to reflect the establishment of this fund) the establishment of the Joe D. Seger Endowment for Excavation Support.

Investment and Spending Policy to include language about the permanently restricted funds created for the Joe D. Seger and Stevan B. Dana Excavation Fellowships.

Note: this recommendation appears in the attached resolution establishing the endowment

10. ASOR By-Laws Revision (Richard Coffman, Susan Ackerman)

Richard presented the revised by-laws, the culmination of a long process.

The revisions are intended to accom

BE IT RESOLVED: The Board accepts the resolution submitted to the Board by Arnold and Porter, LLP, that deputizes Andy Vaughn to act on behalf of ASOR and carry out necessary steps in the acquisition of the 209 Commerce Street building.

Andy expressed gratitude to our pro bono law firm, Arnold and Porter, who wrote this resolution

12b. Establishment of a Facilities Committee?

At its February meeting, the Executive Committee discussed who would manage ASOR's property in Alexandria, determining that it made most sense for the occupants of the building (the Executive Director and staff) to make decisions about needs.

Does it make sense to have a committee to help in this regard? If so, should it be a new committee or might it fall under the purview of an existing committee?

Several different suggestions were offered, Eric Meyers noted the Executive Director

Eric Meyers moved:

BE IT RESOLVED: The Board accepts

