

Present: Richard Coffman (Chair); Susan Ackerman (President); Timothy Harrison (Past President); Sharon Herbert (Vice President); Heather McKee (Treasurer); Ann-Marie Knoblauch (Secretary); Joe Seger; Eric Meyers; Edward Wright (Development Chair); Andrew Vaughn (Executive Director).

Agenda approved by unanimous consent.

- See attachments A (circulated memo from Susan) and B (PDF file from realtor)
- Susan reported several updates on the plan to purchase a building in Alexandria for ASOR:
 - Update 1: Susan and Andy have been in negotiation for the property at 209 Commerce Street, Alexandria, Virginia. The sellers have accepted an offer of \$1,100,000.
 - Update 2: ASOR's pro bono attorney () will be able to handle the sale
 - Update 3: As of discussion at November's meeting, 405 N Henry Street was a top choice; and the Executive Committee had recommended Andy and Susan pursue that property. That building is now a less desirable option. In many ways they are almost equivalent (asking price, square footage), however there are advantages to Commerce Street:
 - Layout: N Henry has a I- -4 0 Tm 0 0 37 0 0 Tm /TT2 1 Tf [(pr) 4 9.6cm BT 0.04 (ad) Tj E937 y TJ ET Q q 0.24

to be transferred. The exclusivity period will span the weekend of Feb 1-2, 2019 when the Executive Committee is scheduled to meet in Alexandria, so we hopefully can go look at it.

- See a

Meeting adjourned 11:09 AM EST