Executive Committee Meeting ASOR Offices Boston, Mass 12 September 2009 DRAFT MINUTES

PRESENT: Tim Harrison, President, Eric M. Meyers, Past President, Tammi Schneider, Vice President for Membership, Morag Kersel, Co-Vice President for Programs, Jeffrey A. Blakely, Vice President for Publications, Jim Strange, Secretary, Sheldon Fox, Treasurer, Orlyn Nelson, Andy Vaughn, Executive Director, Oystein LaBianca, Vice President for CAP.

ABSENT: Joe Seger, P.E. MacAllister, Chairman, Michael Homan, Co-Vice President for Programs (not present—alternates with Morag Kersel), B.W. Ruffner.

1. Call to Order. 9:04 by Tim Harrison, President.

2. Approval of Minutes from the Fall Meeting (September 20, 2008). APPROVED AS DI

Sheldon Fox points out we are only two months into the new year. There are three large areas to pay attention to. (1) The Annual Meeting had a profit of \$27,000, which we want to keep up and expenses down. (2) We budgeted Membership and Subscriptions above journal production. We must grow in journal production. (3) Contributions we budgeted at \$75,000. We must also

6. Sten LaBianca reports that CAP is up to date. Sten has been stream-lining the forms. Sten will put up on the web Word templates for applicants to fill out. The electronic format from last year was very difficult. Eric asks that, if CAP goes all electronic, that archives be saved. CAP needs guidelines like Morag and will develop them. Sten has established a CAP Standards Committee to establish what the standards are and to make them available to the memberships. The deadline for applications is Oct 15.

7. The President moved the Archive Report up, because Eric Meyers had an airplane to catch. So far we have unrolled large photographic prints of Palestine from 1875 and placed them in Mylar sheets. We have also scanned them at 60